

SANDPOINT AREA SENIORS, Inc.

**820 Main Street
Sandpoint, ID 83864
(208) 263-6860**

BOARD OF DIRECTORS MEETING

Friday,

July 24, 2020 - 10:30 a.m.

The July 24, 2020 Board of Directors business meeting was called to order at 10:33 a.m. by President Nikki Klein. Also present: Marshall Roberts, Pam Allen, Kellie Dryden, Leslie Marshall, Loris Michael, Frankie Roberson and Interim Director Alice Wallace. The quorum rule was met with seven (7) of seven (7) board positions present. Also in attendance were Nancy Savage, and Adele Martin.

Loris Michael made a motion to approve the minutes of the June 26, 2020 meeting. It was seconded by Kellie Dryden. The motion was approved unanimously by the Board.

CHANGES TO AGENDA: New Business-Selling items not needed from the garage and other areas.

TREASURER'S REPORT:

Our income for June was \$84,928.87 and expenses were \$45,848.77, showing a net profit of \$34,944.10. Our accounts have a total of \$213,848.78. Payroll was higher due to the mid month issue and the bonuses. Discussion took place regarding bi-monthly payroll. A couple of employees request a draw at mid month but most are okay with being paid once a month. Tabled for later if there seems to be some interest in bi-monthly checks. Marshall Roberts made a motion to accept the Treasurers report as presented, seconded by Loris Michael. The motion was approved unanimously by the Board.

DIRECTOR'S REPORT:

Alice Wallace handed out her report.

- Alice and Nikki have been cleaning out the garage. Many items have been given away or sold. Next to organize the walkers and wheelchairs.
- Thanks to Pam, Bill and Joe for the work at DayBreak. They have put the items back in place and organized the space. Some boxes of documents still to be gone through.
- Steveo has applied for a license to work out of the incubator. He didn't need his refrigerator and sold it to us for \$200.
- Computer lab room almost cleaned up. It was decided to keep three stations available. One computer to go to DayBreak, one to Frankie. The big TV in the room to be sold.
- We received a grant from the Dennis and Phyllis Washington foundation in the amount of \$10,000 for food.

- A motion was made by Loris Michael and seconded by Nikki Klein to discard all the old bingo cards and to use disposal sheets and markers. This was a recommendation in light of the virus and the need to keep the items clean. The motion was approved unanimously by the Board.
- Looking for more advertisers for the newsletter, possible dental offices.
- Alice had put a Home Depot credit card in her name when purchasing the flooring and other items for the Center and DayBreak. She would like to cancel it after all the work at the Center has been completed. It was approved for her to cancel the card when no longer needed.

DAYBREAK REPORT:

Pam reported on the work being done to setup the DayBreak Center. Needed are some end tables and lamps. Also looking to maybe close in the front porch (artic entry) and a ramp at the back door. The Rotary may help with the ramp. Discussion about the idea of the Bennett House taking over DayBreak. Nancy visited their facility in CDA and found it in an old strip mall, couldn't go in but wasn't impressed with the location. Pam will contact the person in charge to ask about the possibility of a merger.

NEW BUSINESS:

- a. A motion was made by Loris Michael and seconded by Marshall Roberts to close the Columbia Bank account and transfer the funds to Washington Trust. Also remove Ellen Weissman and Ron May from the STCU account and add Kellie Dryden, Leslie Marshall, Alice Wallace and Nancy Savage as signers. The motion was approved unanimously by the Board.

OLD BUSINESS:

- a. Selling items not needed from the garage and other areas. Loris Michael made a motion seconded by Pam Allen to permit Alice and Nikki to make the decision what items to keep, sell, give away or trash from the garage clean up and other areas that they are cleaning. The motion was approved unanimously by the Board.
- b. Re-opening: Discussion took place regarding re-opening to groups for activities. In light of the recent increases in COVID-19 cases in our county and state it was decided not to re-open at this time. To be discussed at our August Board meeting.
- c. Grant updates – a big thanks to Cherie for her grant successes. Looking for a grant to upgrade the Centers flooring.
- d. Projects – the grant from CAL was approved for the front door improvements. We have quotes and will contact to start the project. Computer room to be painted. Screen doors to be installed and the lights to be replaced.
- e. Fundraisers- nothing happening now but the Holiday letter is still scheduled for November.

ANNOUNCEMENTS AND ADDITIONAL ITEMS FROM TE FLOOR:

Alice announced we have hired a cleaning person 2 hours a day, five days a week at \$10.00/hour.
Pam Allen pointed out we need hiring letters for Barbara, Barry and Jen.

At 11:40 a.m..Kellie Dryden made a motion to adjourn to Executive Session, seconded by Loris Michael. The motion was approved unanimously by the Board.

At 11:59 a. m. Marshall Roberts made a motion to return to the regular meeting and adjourn, seconded by Kellie Dryden. The motion was approved unanimously by the Board.

Next meeting is Friday, 8/28/20 at 10:30 a.m.

Submitted by: _____
Leslie Marshall, Secretary