

# **SANDPOINT AREA SENIORS, Inc.**

**820 Main Street  
Sandpoint, ID 83864  
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## **BOARD OF DIRECTORS MEETING**

Friday,

June 26, 2020 - 10:30 a.m.

The June 26, 2020 Board of Directors business meeting was called to order at 10:32 a.m. by President Nikki Klein. Also present: Marshall Roberts, Pam Allen, Kellie Dryden, Leslie Marshall, Loris Michael and Interim Director Alice Wallace. Frankie Roberson was absent. The quorum rule was met with six (6) of seven (7) board positions present. Also in attendance were Nancy Savage, and Adele Martin.

Loris Michael made a motion to approve the minutes of the May 22, 2020 meeting. It was seconded by Kellie Dryden. The motion was approved unanimously by the Board.

**CHANGES TO AGENDA:** Remove item #3 (error), Add Discussion Steve Leedy burritos, Festival of Trees, July calendar events, Idaho non-profit for directors seminar, request for vacation time for Alice.

### **TREASURER'S REPORT:**

Our income for May was \$59,390.13 and expenses were \$27,418.82, showing a net profit of \$31,971.31. Our accounts have a total of \$217,247.95. The increase in the reimbursement for meals due to COVID-19 from Area Agency will end on July 1, 2020. We received grants from Union Pacific, Harry Morrison, Innovia this month and a donation from The Gates Foundation. Loris Michael made a motion to accept the Treasurers report as presented, seconded by Marshall Roberts. The motion was approved unanimously by the Board.

### **DIRECTOR'S REPORT:**

Alice Wallace handed out her report.

- Projects have been moving along, with painting complete at the DayBreak Center and conference room.
- The new flooring at DayBreak is complete and items are being moved back into the center.
- The blinds have been ordered and waiting for installation.
- Opening of the dining room has gone well with about 20 in attendance daily.
- The home delivered meals have increased, we deliver about 1,665 a month.
- All aluminum cookware is being replaced.
- The computer room still needs some work, a computer expert is coming to evaluate the computers. It was suggested we reduced the number of computers and move one to the DayBreak center for games.

- Bringing in someone to also evaluate the many wheelchairs we have and to get rid of ones that are not safe.

### **DAYBREAK REPORT:**

There has been a lot of help in the upgrading of DayBreak. So far we have spent around \$7,000 on the project and want to replace many kitchen items and blinds spending maybe another \$1,000. Also it would be good to replace some of over sized furniture. Some employee items need to be returned after boxes are emptied. The venting of the dryer was never right and that will be corrected and reinstalled.

We did advertise for three activity employees and had a small response with two not showing up for the interview. Recruitment is put on hold for now. Pam Allen suggested we investigate the Bennett House in Coeur d'Alene and see if there is a chance we could consolidate services. Also for now if there are a few of Bonner County participants that want to return to DayBreak maybe they could carpool with attendees of the Bennett House until we open back up. The DayBreak Center is a loss of about \$20,000 a year and to date this year it is at \$13,000. We all want the program to continue but something needs to be done to encourage more participation. When we do plan to reopen it was suggested we hold an Open House to show off the many improvements.

### **NEW BUSINESS:**

- Re-opening the Center for groups/activities: Discussion took place regarding the increase in COVID-19 cases in Bonner County. We are concerned about our staff and want to protect them. Also if one of our staff members became ill then we would have to shut down all food services. This would not be a good thing for the HDM services. It was decided to delay opening and to be discussed at our July board meeting. Alice will make sure notification for our decision will be published.  
The salad bar was also discussed and it was decided to no longer offer the salad bar due to contamination possibilities.
- Steve Leedy – Steve has been using our kitchen for some time and after investigating the status it was discovered this is illegal. Also it has become a space issue for our use. The Board directed Alice to notify Steve that he needs to find another accommodation as of August 1, 2020.
- Festival of Trees – possible fundraiser but it was pointed out that this event is a fundraiser for Kinderehaven only.
- July calendar – no event for now.

### **OLD BUSINESS:**

- PPP status – so far we have spent \$44,931 of the \$47,000+ we received. We will meet our total with the next payroll. Congress may forgive all loans.
- Grant updates – we have received the CAL grant for the ADA front door upgrade. Need to contact the contractor to make this happen.
- Projects – the storage shed and garage need to “again” cleaned out. Loris and Adele have volunteered to tackle the shed again. There are some items in the garage for a possible yard sale.

- d. Board Members (?) - There will be an election in September, Marshall and Leslie's terms are up. Both have said they will seek re-election. We currently have seven members and our By Laws state the Board shall consist of no less than five members and no more than nine. At this time we won't recruit new members but wait until the election.
- e. Fundraiser – discussion took place with some ideas, one a possible casino night. This would need to wait until larger groups can gather. Loris talked about the mailing for donations and it was decided to only do the Holiday letter.

**PUBLIC INPUT: None**

At 11:55 a.m..Loris Michael made a motion to adjourn to Executive Session, seconded by Pam Allen. The motion was approved unanimously by the Board.

At 12:20 p. m. Loris Michael made a motion to return to the regular meeting and adjourn, seconded by Marshall Roberts. The motion was approved unanimously by the Board.

Next meeting is Friday, 7/24/20 at 10:30 a.m.

Submitted by: \_\_\_\_\_  
Leslie Marshall, Secretary